

**ALBERTA BEACH COUNCIL**  
**ROUND TABLE MEETING**  
**BEING HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS**  
**AND BEING HELD ELECTRONICALLY VIA ZOOM**  
**TUESDAY, DECEMBER 10, 2024 AT 5:30 P.M.**

**AGENDA**

- P. 2-9
1. Development Officer – Review of Results of Surveys regarding possible amendments to Land Use Bylaw #252-17 to allow sea cans in residential districts (Council requested clarification on #1 & #5)
- P. 10-12
2. Community Futures email – Regional Investment Attraction Marketing Strategy
- P. 13-23
3. Draft Amendments to ICF between Alberta Beach & SV of Val Quentin (Bylaw #284-21)
- 4.
- 5.
- 6.



**“Roundtable” Discussion – Village of Alberta Beach  
Possible amendments to Land Use Bylaw 252-17**

~~November 12<sup>th</sup>, 2024~~ Resubmitted for Dec. 10/24

Prepared by: Paul Hanlan - Development Officer

**Background**

This matter was initially brought to the Village’s “Roundtable” on August 13<sup>th</sup>, 2024.

Alberta Beach Land Use Bylaw No. 252-17 was fully consolidated September 19, 2017. Since this consolidation further amendments have been approved by Village Council – including:

- Cannabis regulations (including production and retail),
- Accessory Structure – Height (specifically allow 2 story detached garages); and
- Most recently – changes to minimal habitable area for new residential construction and relaxing “width-to-depth” ratio of new construction from no less than “2:1” to “3:1”.

As per Section 2.4 of the LUB “Amendments of the Land Use Bylaw” – the Council on its own initiative may give first reading to a bylaw to amend the Land Use Bylaw.

**Discussion**

**Sea Can placements in Alberta Beach**

The Development Officer affirms the following comments regarding Sea Cans:

1. Possible aesthetic concerns of Sea Can placements
  - a. See Sec. 4.25 of the LUB on the next page (in Commercial and Industrial Districts)
  - b. Possibility of adequate “approval conditions” to ensure appearance and placement
2. Practical implications of securing Safety Codes approvals
  - a. Too expensive to secure engineering
  - b. Possibility of temporary placements that would not require safety code approvals for cold storage use of Sea Cans.
3. More secure and durable than most other types of Accessory Structures in the Village.
  - a. A significant concern to these property owners.

Regarding the use of Sea Cans as “Accessory Structures” (i.e. sheds) in the Village Land Use Bylaw No. 252-17 currently states:

**SECTION 1.9 DEFINITIONS OR MEANINGS**

“ACCESSORY BUILDING” means a building which is separate from the principal building on the parcel where both are located and which the Development Authority decides is incidental to that of the principal building, and includes garages, boathouses, fabric shelters and guest houses.

“SEA CAN” means a large container designed to store goods, commonly made of metal and used for transport

**SECTION 4.25 SEA CANS**

As a condition of granting a development permit for a sea can, the Development Authority may require the sea to conform aesthetically to buildings upon adjacent properties and those within the District. This may include, but is not limited to, buffering it from public view and/or enclosing it entirely within a building.

**SECTION 5.2 R-1 – RESIDENTIAL – SINGLE FAMILY**

This property is zoned Single Family in the Village of Alberta Beach. This residential District does not permit a Sea Can as either a “Permitted” or “Discretionary” use. Sea Cans are not allowed in this Land Use District.

**Currently – no residential land use district allows for Sea Cans as either a “permitted” or “discretionary” use.**

**SECTION 5.9 C1 – COMMERCIAL**

This is one of three Districts in the Village which permits a Sea Can as a “Discretionary” use. Sea Cans are potentially allowed in this Commercial Land Use District.

**SECTION 5.10 C2 – COMMERCIAL – MIXED USE**

This is the second of three Districts in the Village of which permits a Sea Can as a “Discretionary” use. Sea Cans are potentially allowed in this Commercial Land Use District.

**SECTION 5.12 M1 – LIGHT INDUSTRIAL**

This is the third District in the Village which permits a Sea Can as a “Permitted” use. Sea Cans are allowed in this Industrial Land Use District with conditions of approval.

**September 14<sup>th</sup>, 2024 Open House**

During the August 13<sup>th</sup>, 2024 “Roundtable” the author was instructed to prepare an Information Memo (Attachment #1) and Survey (Attachment #2) for presentation and distribution during the Village’s September 14<sup>th</sup>, 2024 Open House. There was strong community response during the Open House and Administration kept collecting Survey responses until the end of October.

These survey responses are detailed in Attachment #3 (a review summary is provided below).

<u># of Surveys completed -</u>	43 surveys
<u>Respondents were residents of Alberta Beach (non-residents 19%) -</u>	81%
<u>Respondents that did not support placement of Sea Cans -</u>	58%
<u>Respondents that did not think Sea Cans were a reasonable alternative/option -</u>	51%
<u>Top three concerns expressed regarding the possibility of Sea Can placements were:</u>	
	Appearance/Aesthetics - 79%
	Finish - 72%
	Rusting - 67%
<u>Respondents that indicated they DID NOT want residential Sea Can placements -</u>	49%

All “Additional Comments” received by the Village are included and shown in Attachment #4.

The Development Officer provides the September 14<sup>th</sup>, 2024 survey results for the further consideration of the Roundtable.

"Round Table" Alternatives:

1. Receive this Memo as information and take no further action regarding this matter.
2. Receive this Memo for information and direct Administration what additional information may be required at this time.
3. Receive this Memo for information and direct Administration to prepare an amending bylaw to consider the incorporation of potential amendments to Land Use Bylaw 252-17 regarding the placement/use of Seas Cans as Accessory Structures in Residential Districts.



**OPEN HOUSE – Village of Alberta Beach**  
**Possible amendments to Land Use Bylaw 252-17**  
**Sea Cans (as Accessory Structures or Sheds)**  
**In R-1 and R-2 Residential Districts**

September 14<sup>th</sup>, 2024

During the August 13<sup>th</sup>, 2024, Council “Round Table” a decision was made to engage with residents of the Village regarding the possibility of amending Land Use Bylaw 252-17 to allow Sea Cans – in the R-1 or R-2 Residential Districts as sheds. The Land Use Bylaw currently restricts placement of Sea Cans as Accessory Structures (Sheds) to just these three (3) districts:

1. CI – Commercial;
2. C2 – Commercial – Mixed Use; and
3. M1 – Light Industrial

Currently, the Land Use Bylaw does not allow Sea Cans in any Residential District (other than up to one (1) year in conjunction with new construction and an approved Development Permit). Administration is seeking public feedback to determine whether there may be support for a future amendment to the Land Use Bylaw to permit Sea Cans in the R-1 and R-2 Residential Districts. **Please take time to complete the unanimous survey at the end of this memo. Thank you!**



- Sea cans can be as “potentially attractive” as this example on the left.
- However, such a Sea Can Accessory Structure is engineered and could already be permitted under the current Land Use Bylaw.
- **These examples are prohibitively expensive but address the main concerns regarding Sea Cans – being:**
  1. Aesthetics (don’t look like Sea Cans) and would “fit into” most residential districts.
  2. They are engineered and would therefore pose no Safety Code concerns.
  3. They are finished in durable materials or finishes to withstand the elements.
  4. These “types” are not an LUB concern.

**Definitions (Existing)**

**SECTION 1.9 “DEFINITIONS OR MEANINGS”** in the Land Use Bylaw states:

“ACCESSORY BUILDING” means a building which is separate from the principal building on the parcel where both are located and which the Development Authority decides is incidental to that of the principal building, and includes garages, boathouses, fabric shelters and guest houses.

“SEA CAN” means a large container designed to store goods, commonly made of metal and used for transport.

Regarding the placement of Sea Cans as Sheds in the Village Land Use Bylaw No. 252-17 states: "SECTION 4.25 SEA CANS" As a condition of granting a development permit for a sea can, the Development Authority may require the sea to conform aesthetically to buildings upon adjacent properties and those within the District. This may include, but is not limited to, buffering it from public view and/or enclosing it entirely within a building. However, Residential Single-Family Districts do not allow Sea Cans (regardless of size) as either a "Permitted", or "Discretionary", use. Sea Cans are not currently allowed permanently in any Residential Districts.



The image on the left is indicative of the size and condition of Sea Cans that may be considered in Residential Districts:

- 8' wide
- Potentially up to 40' in length
- 8' – 10' in height
- NO SAFETY CODE permits required
  - Assuming no modifications or additions
  - No man or vehicle doors
  - No rollup doors
  - No tarp structure(s) attached/placed

Any POSSIBLE amendments to the Land Use Bylaw which could allow Sea Cans in Residential Districts – if any – would need to be authored to address:

- The appearance of any approved placements of a Sea Can
- Limit/restrict the number of Sea Cans permitted per property
- Location/placement (on any potential residential property)
- Maintenance (what Sea Can looks like in the future and how will the Village enforce)



The Village knows that Sea Cans can either look like this example (to the left) and/or not be adequately maintained (ie. painted or repainted). Hence, any changes to the Land Use Bylaw would be considered to address neighbour, and aesthetic, concerns.

Questions?

**Paul Hanlan**  
**Planner and Development Officer**  
**(780) 994-1883**  
[hanlanpaul@gmail.com](mailto:hanlanpaul@gmail.com)

#### **SURVEY – Possibility of Sea Cans in R-1 and R-2 Residential Districts**

Please take a moment to complete the following quick survey (next page) to provide the Village with your thoughts regarding the possibility of allowing Sea Cans in Residential Districts and leave it at today's engagement – or – return it directly to the Village office over the coming week.

This is a unanimous survey and your name and contact information is not required. However, if you wish to be included in a prize draw, your name and phone number are required. After the prize is drawn the Village will destroy this collected contact information. Thank you!

Attachment #2 – September 14<sup>th</sup>, 2024 Open House Survey Questionnaire

**SURVEY – Sea Cans in Residential Districts**

<b>NAME</b>		<b>Are you a resident of Alberta Beach?</b>	<b>YES</b>	<b>NO</b>
<b>Phone #</b>				

**QUESTION #1** (mark your response with an "X")

Do you think that Sea Cans in the R-1 and/or R-2 Residential Districts (as Sheds) is a good idea?	<b>YES</b>	<b>NO</b>
---	------------	-----------

**QUESTION #2** (mark your response with an "X")

Do you think that Sea Cans in the R-1 and/or R-2 Residential Districts (as Sheds) is the same as a new shed or garage?	<b>YES</b>	<b>NO</b>
--	------------	-----------

**QUESTION #3** (mark your response with an "X")

Do you think that Sea Cans offer better security than the new construction of a shed or a garage?	<b>YES</b>	<b>NO</b>
---	------------	-----------

**QUESTION #4** (mark your response with an "X")

Do you think that Sea Cans offer an affordable alternative to the construction of a new shed or garage?	<b>YES</b>	<b>NO</b>
---	------------	-----------

**QUESTION #5** (mark all your preferred responses with an "X" - below)

Mark with an "X" all concerns you would have with Sea Cans placed in Residential Areas.					
	Appearance (aesthetics)		Colours		Finish
	Size (Height or Length)		Feel		Rusting
	Location (placement on site)		Age		Dents/Damage
	I DO NOT want Sea Cans allowed permanently in Residential Districts in the Village.				

<b>OTHER COMMENTS</b> (if any)	
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**Attachment #3 – September 14<sup>th</sup>, 2024 Open House Survey Responses**

# of Surveys		YES 81%	NO 19%	SVVQ	?	SVSP
43	Are you a resident of Alberta Beach?	35	8	4	3	1
#1	Do you think that Sea Cans in the R-1 and/or R-2 Residential Districts (as Sheds) is a good idea?	18	25	58%		
#2	Do you think that Sea Cans in the R-1 and/or R-2 Residential Districts (as Sheds) is the same as a new shed or garage?	15	27	64%		
#3	Do you think that Sea Cans offer better security than the new construction of a shed or a garage?	22	21	49%		
#4	Do you think that Sea Cans offer an affordable alternative to the construction of a new shed or garage?	20	21	51%		
#5	All concerns that you would have with Sea Cans placed in Residential Areas					
	Appearance/Aesthetics	34		79%		
	Finish	31		72%		
	Rusting	29		67%		
	Location (placement on site)	25		58%		
	Colours	25		58%		
	Dents/Damages	25		58%		
	Age	22		51%		
	Size (Height or Length)	17		40%		
	Feel	17		40%		
	I DO NOT want Sea Cans allowed permanently in Residential Districts		21	49%		



Attachment #4 – September 14<sup>th</sup>, 2024 Open House Survey Other Comments

**Other Comments:**

If they fit into the property in a manner that does not distract from the yard or home and adds value to the property I would be OK with it. The use of a Sea Can for storage is OK if it blends into the surroundings.
As long as the Sea Cans are maintained properly I have no objections.
The population of AB Beach has been on the decline for years. Both keeping a clean neighbourhood and not over policing is important to maintaining the community. Allow residents to do with their property as they wish within reason. Implement policies to ensure a well taken care of sea-can for curb appeal, while still allowing residents freedom.
With strict guidelines, re. appearance, they are fine.
As long as its appearance and aesthetics are addressed. Great idea!
Would only like new and sided (finished) to match aesthetics of the area. Make them pretty.
I think they should be allowed as long as they are in good condition.
Sea Cans need to be finished in similar way to main house (building).
I think 20' max. No more than 10' high. Should be kept in good condition. Maybe grant a temporary permit that should be reassessed in 3 yrs.
As long as control over size and shape of shed.
I would not have an issue if they were kept up nicely - but I don't think I know how realistic that is. Perhaps better security for the community. Budget would be better.
Too ugly to be in residential areas in original condition.
Aesthetically pleasing and matched with area.
Would allow engineered Sea Cans
Theft - So far in 3-4 months I have had a new quad stolen, tools, kayak amongst other things. \$15,560. A Sea Can is an easy non-permanent solution that is more secure than my house.
Cost - We paid \$2200 for a cheap flimsy plastic shed that's 10X10 about 1/4 of the storage space as the Sea Can. This would be a cost effective way to help people afford more storage.
Ref County Bylaws - I suggest that we mirror the County Bylaws and allow them if they look good. Painted an appropriate colour to match the house. I can legally buy a broke down, not running school bus, fill it with stuff and no one can do anything. Whats the better choice?
I feel Seacans should be allowed. And a have a time limit on when they should be painted, especially if they are orange.
Please ensure the responses are weighted based on property value assessment of each respondent.

**Alberta Beach Village Office**

**From:** Michelle Jones <mjones@albertacf.com>  
**Sent:** November 29, 2024 2:37 PM  
**To:** Chris Leggitt; Town CAO; aboffice@albertabeach.com; ! KRISTEN; Mike Primeau; Ed LeBlanc; Jenny Bruns; Jennifer Pederson; Debbie Oyarzun; Bert Roach; Joan Slootweg Jim; Marvin Schatz; rmurray@onoway.ca; Serena Lapointe; Liz Krawiec; Anna Greenwood; Ty Assaf; darylweb@telus.net; Nicholas Gelych; dave.kusch@woodlands.ab.ca  
**Cc:**  
**Subject:** Fw: Request for Letter of Support - Regional Investment Attraction Marketing Strategy

Good afternoon partners, It has been brought to my attention that it may be difficult for some of the partners wishing to participate in the above mentioned project, to come up with the suggested \$5,000 dollar partnership contribution.

If it would be more feasible for those who are worried they may not have additional budget dollars at this time, if you are interested, we could split the amount into 3 equal annual payments of \$1667/per year, starting in 2025, with the final payment due in 2027 upon completion of the 3 year pilot project.

Please feel free to reach out to me directly if you would like to discuss alternate support options.

Kind regards,  
*Michelle Jones*

Executive Director, Community Futures Yellowhead East  
Box 2185, Whitecourt, AB T7S 1P8  
Main Line: 780-791-0966, Ext: 101 Cell : 780-778-0977  
mjones@albertacf.com

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**From:** Michelle Jones <mjones@albertacf.com>  
**Sent:** Friday, November 29, 2024 11:19 AM  
**To:** Chris Leggitt <cao@mayerthorpe.ca>; Jennifer Thompson <cao@onoway.ca>; Town CAO <cao@townofswanhills.com>; aboffice@albertabeach.com <aboffice@albertabeach.com>; ! KRISTEN <kristen@foxcreek.ca>; Rhonda Woods <RhondaWoods@Whitecourt.ca>; Mike Primeau <mprimeau@lsac.ca>; Ed LeBlanc <eleblanc@barrhead.ca>; Debbie Oyarzun <DOyarzun@countybarrhead.ab.ca>; Bert Roach <Bert.Roach@woodlands.ab.ca>; Joan Slootweg <joan.slootweg@woodlands.ab.ca>  
**Cc:** Jim <jahailles@telus.net>; Marvin Schatz <mschatz@countybarrhead.ab.ca>; rmurray@onoway.ca <rmurray@onoway.ca>; Serena Lapointe <serenaLapointe@whitecourt.ca>; Liz Krawiec <LizKrawiec@townofswanhills.com>; Anna Greenwood <anna.greenwood@mayerthorpe.ca>; Ty Assaf <tassaf@barrhead.ca>; Daryl Weber <darylweb@telus.net>; ngelych@lsac.ca <ngelych@lsac.ca>; dave.kusch@woodlands.ab.ca <dave.kusch@woodlands.ab.ca>  
**Subject:** Request for Letter of Support - Regional Investment Attraction Marketing Strategy

Information contained in the email is considered **CONFIDENTIAL** and intended only for those recipients included in this email.

Good morning regional stakeholders, I am reaching out in follow up to previous conversations regarding the development of a regional marketing strategy. During these consultations those

partners involved spoke in favour of utilizing a portion of the CFYE regional stakeholder investment pool towards project costs, as well it was identified that a request would be forthcoming asking for each partner to contribute five thousand dollars towards the 3-year investment of the project.

Community Futures Yellowhead East is also applying for the Northern Regional Economic Development Grant Program, to further secure the funding needed for the development and implementation of a 3-year Investment Attraction Marketing Strategy, based on the needs identified in our consultations with our regional stakeholder partners.

One of the requirements for our submission to the grant program, we are required to include letters of support from our project partners. We are hoping that you would provide us with a letter of your support towards the project, prior to the **submission deadline of December 6, 2024**. To help expedite the process, we have created a support letter template for you to customize according to your ability to support.

We look forward to your continued support of this project, and look forward to receiving your letter. If you have any questions in regards to this request please feel free to contact me directly.

*Michelle Jones,*

Executive Director, Community Futures Yellowhead East  
Box 2185, Whitecourt, AB T7S 1P8  
Main Line: 780-791-0966, Ext: 101 Cell : 780-778-0977  
mjones@albertacf.com

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(Partner Organization Letterhead)

[Date]

Michelle Jones  
Executive Director  
Community Futures Yellowhead East  
Whitecourt, AB T7S 1P8

**Re: Letter of Support for Investment Attraction Marketing (IAM) Strategy – Yellowhead East Region**

On behalf of **[Partner Organization Name]**, We are pleased to provide our full support of the **Investment Attraction Marketing (IAM) Strategy** for the Yellowhead East Region. We recognize the importance of this initiative and are committed to collaborate on efforts to enhance the region's investment readiness, improve its competitiveness, and strengthen its economic sustainability.

In consultation with Community Futures Yellowhead East, we identified several common challenges: inconsistent access to tools and resources, varying levels of digital competitiveness, and the lack of standardized investment readiness frameworks. The proposed **Investment Attraction Marketing (IAM) Strategy** aims to address these issues through the development of a comprehensive regional action plan that will enhance local capacity, strengthen the region's investment profile, and create a more competitive environment to attract private investment.

A key component of the IAM Strategy is the creation of a **Regional Marketing Strategist (RMS)** role to collaborate with stakeholders on investment readiness and develop tailored solutions. This strategy will also support **Small and Medium Enterprises (SMEs)** through training, resources, and individualized support to enhance competitiveness and attract private investors. In addition, a **Regional Investment Attraction Marketing Committee** will be established to share resources and expertise and launch marketing campaigns that highlight the region's investment potential.

As a project partner, **[Partner Organization Name]** is pleased to commit **\$5,000** in financial support to the project. These funds will contribute to the establishment of the RMS role and assist with the development of the marketing campaigns, training programs, and resources needed to help businesses in the region enhance their investment readiness.

We are confident that this collaboration will deliver substantial benefits to the Yellowhead East Region, and we are excited to play a role in helping the region become more competitive and attractive to private investment. Should you require any further information or documentation, please do not hesitate to contact me at [Phone Number] or [Email Address].

Thank you for the opportunity to be part of this strategic initiative. We look forward to working together to ensure its success and the long-term prosperity of the region.

Sincerely,

**BEING A BYLAW OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA FOR THE PURPOSE OF ADOPTING THE INTERMUNICIPAL COLLABORATION FRAMEWORK BETWEEN ALBERTA BEACH AND THE SUMMER VILLAGE OF VAL QUENTIN.**

**WHEREAS**, the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26, and amendments thereto authorizes a municipality to enter into agreement with another municipality and Section 708, Part 28, Division 1 states that municipalities that have common boundaries must create a Intermunicipal Framework with each other;

**AND WHEREAS**, the purpose of the Intermunicipal Collaboration Framework is to provide for the integrated and strategic planning, delivery and funding of intermunicipal services; to steward resources efficiently in providing local services; and to ensure municipalities contribute funding to services that benefit their residents;

**AND WHEREAS**, Alberta Beach and the Summer Village of Val Quentin have worked collaboratively on the preparation of an Intermunicipal Collaboration Framework between both municipalities;

**AND WHEREAS**, Council of Alberta Beach deems it desirable and appropriate to adopt the Alberta Beach and Summer Village of Val Quentin Intermunicipal Collaboration Framework;

**NOW THEREFORE**, the Council of Alberta Beach, in the Province of Alberta, duly assembled, hereby enacts as follows:

1. That this Bylaw may be cited as the "Alberta Beach and Val Quentin ICF Bylaw";
2. That the "Intermunicipal Collaboration Framework between Alberta Beach and the Summer Village of Val Quentin" attached and forming part of this Bylaw, is hereby adopted; and
3. That this Bylaw shall come into force and effect upon the third and final reading, and signing of this Bylaw.


**READ** a first time this 16<sup>th</sup> day of March, 2021.

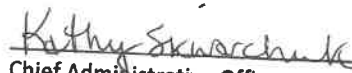
**READ** a second time this 16<sup>th</sup> day of March, 2021.

**UNANIMOUS CONSENT** given to proceed to third reading this 16<sup>th</sup> day of March, 2021.

**READ** a third and final time this 16<sup>th</sup> day of March, 2021.

**SIGNED** by the Mayor and Chief Administrative Officer this 17<sup>th</sup> day of March, 2021.

  
Mayor, Jim Benedict

  
Chief Administrative Officer, Kathy Skwarchuk

Draft Amendments

**Intermunicipal Collaboration Framework**

**Alberta Beach**

**&**

**Summer Village of Val Quentin**

## CORE SERVICES

- TRANSPORTATION
- WATER
- WASTE WATER
- SOLID WASTE
- STORM WATER
- EMERGENCY & PROTECTIVE SERVICES
  - EMERGENCY MANAGEMENT
  - FIRE SERVICES
  - CPO SERVICES/ BYLAW ENFORCEMENT/ANIMAL CONTROL
- RECREATION
  - BEACHWAVE PARK
  - BOAT LAUNCH
  - MUNICIPAL PARKS
- SOCIAL SERVICES
  - LIBRARY
  - FCSS
  - EAST END BUS
  - SENIORS HOUSING
  - ONOWAY REGIONAL MEDICAL CLINIC

← Add A.B. Aglipex  
A.B. Seniors Centre  
A.B. Museum

## OTHER SERVICES OF MUTUAL BENEFIT

- LAND USE PLANNING
- ECONOMIC DEVELOPMENT

## TRANSPORTATION

### Description:

Alberta Beach and the Summer Village of Val Quentin retains' responsibility for all roads within their respective municipal boundaries. Each municipality is responsible for the maintenance and snow clearing of the roads within their municipal boundaries.

The maintenance on 60 Street within the municipal boundaries is the responsibility of Alberta Beach, any major roadwork or asphalt paving may be negotiated jointly between the bordering municipalities.

*possibly* → Alberta Beach, Sunset Point and Val Quentin will proceed on a joint tender in January of each year for line painting and crack filling in the municipalities. Each CAO will be responsible for acquiring tenders as per the following schedule:

~~2021~~ – Alberta Beach

~~2022~~ – Val Quentin

~~2023~~ – Sunset Point

### Funding:

The respective municipalities will fund all transportation requirements in their municipal boundaries.

*other Roads? →* Any major roadwork required for 60 Street may be completed on a cost share basis, where support is requested from one municipality, the municipalities will agree on the scope of work and the costs involved for each participating municipality. Val Quentin recognizes the importance of 60 Street as a main access point to their community.

Each municipality will be responsible for the costs of line painting and crack filling in their respective municipalities' that may be acquired through the joint tender & mobilization costs will be split evenly.

### Transition Plan:

Changes to how the respective municipalities deal with transportation issues are not anticipated. The municipalities will continue to support regional transportation initiatives where possible and within their respective budgets. The municipalities will work collaboratively to support transportation in the region.

### Term of Review:

Transportation will be reviewed and amended in joint consultation at least every 5 years or on an as required basis.

## WATER

### Description:

Residents within the municipalities have independent wells or cisterns to meet water requirements. The municipalities partnered in the West Interlake Regional Water Services Commission (WILD) and contribute to the capital and operational costs. The WILD Water Commission has a water fill station located on Range Road 32 just outside the municipal boundaries of Alberta Beach. The municipalities

*Add:* The WILD Water Commission is providing a future tap off for Alberta Beach as well as the S.V. of Val Quentin along the Rail Grade Road through Phase 5.



will work co-operatively to investigate a municipal water distribution system or a water utility commission to tie into the WILD System for distribution of treated water in the municipalities.

Add:

*The Trivillage municipalities are completing a Water Feasibility Study. Lead Municipality: Funded through an AB community Partnership Grant.*

The WILD Regional Water Services Commission is the lead for the regional water line and water fill stations. The lead municipality for a water distribution system is to be determined.

Add:

*The S.V. of Val Quentin is the lead for the ACP Grant for the water Funding: Feasibility Study.*

Funding for the WILD Regional Water Services Commission is detailed within the capital and operating agreements and the WILD Business Plan. The WILD Water Commission is funded through federal and provincial grants as well as the member municipalities. If additional funding is required for the regional water facilities, these agreements will be negotiated with the member municipalities.

Add:

*The water feasibility study is funded by the ACP Grant, and any Timeline: future distribution system is yet to be determined.*

No changes to operations and financing of the WILD Water Commission are anticipated and current funding agreements will remain in place. No timeline is established for a water distribution system.

## WASTE WATER

### Description:

Waste water within Alberta Beach and Val Quentin is provided by the Trivillage Regional Sewer Services Commission (TVRSSC). The Commission members are Alberta Beach, Sunset Point and Val Quentin. The Commission is responsible for the operations and maintenance of the shared sewer and lagoon system.

### Lead Municipality:

The TVRSSC is the lead for the sewer system and sewage lagoon.

### Funding:

Each municipality is responsible for their requisition<sup>(s)</sup> to the TVRSSC.

## SOLID WASTE

### Description:

Each municipality retains responsibility for the collection of solid waste, compost and recycling within their respective municipal boundaries.

The municipalities deliver their solid waste to the landfill site which is owned and operated by the Highway 43 East Waste Commission (a partnership of member municipalities). The municipalities are member municipalities in the commission and pay to the waste commission a tipping fee based on the weight of the refuse. Residents can also deliver waste to the landfill operated by the Highway 43 East Waste Commission and pay the associated fees.

### Lead Municipality:

Each municipality will be responsible for the collection of solid waste, compost and recycling in their respective municipal boundaries. The Highway 43 East Waste Commission is responsible for the operations and maintenance of the landfill site.

Funding:

The municipalities are each responsible for the costs of solid waste, compost and recycling pick up and disposal in their respective municipal boundaries as well as the Highway 43 East Waste Commission fees based on the weights each municipality disposes at the landfill site.

**STORM WATER**

Description:

Each municipality retains responsibility for the storm water management within their respective municipal boundaries.

**EMERGENCY & PROTECTIVE SERVICES**

**EMERGENCY MANAGEMENT**

Description:

*Change:* Alberta Beach manages its Emergency Management Agency and Advisory Committee responsible for the planning and operations of emergency management within the municipal boundaries.

*Alberta Beach and Val Quentin are Ste. Anne* Val Quentin is a member of the regional emergency management partnership for the purpose of an integrated emergency management planning and operations with other summer villages within the region.

The municipalities agree to work cooperatively and ensure mutual aid agreements are in place.

~~The municipalities agree to continue to explore opportunities to improve collaboration in a regional emergency management agency.~~

Funding:

Each municipality is responsible for funding for emergency management in their respective municipality.

**FIRE SERVICES**

Description:

*Changes?* Alberta Beach and Val Quentin have contracted with the ~~Town of Onoway~~ to provide fire suppression services within the respective municipalities through the services of Onoway Regional Fire Services.

Alberta Beach owns a fire hall located in Alberta Beach which provides a regional station for Onoway Regional Fire Services.

The fire suppression agreement with the ~~Town of Onoway~~ and Onoway Regional Fire Services also includes a mutual aid clause for backup assistance from the Lac Ste Anne County Fire Services.

Lead Municipality:

? The Town of Onoway is the lead agency for fire protection in Alberta Beach and Val Quentin.

Funding:

Each municipality is responsible for their respective municipal budget for fire services and their requisition as per their fire agreement with the Town of Onoway.

Transition Plan:

The municipalities agree to give each other one year notice if making a change to fire services.

^ Term of Review:

Existing agreements are in place with the Town of Onoway, renewal agreements are based on a 5 year term.

### COMMUNITY PEACE OFFICER SERVICES

Description:

Alberta Beach employs a Community Peace Officer and may provide<sup>s</sup> Community Peace Officer services through separate agreement with Val Quentin.

Lead Municipality:

Alberta Beach is the lead municipality for Community Peace Officer Services provided by Alberta Beach.

### RECREATION

#### BEACHWAVE PARK

Description:

? Beachwave Park provides recreational activities to the surrounding communities such as ball diamonds, skating rink, basketball court, skate board park etc. The park operations is ~~contracted out to a local~~ <sup>community group</sup> ?

Funding:

Beachwave Park relies on support through municipal partners and various groups. Alberta Beach supports a fair funding formula to continue operations of the park.

Alberta Beach provides direct municipal funding per year towards the Beachwave Park <sup>as well</sup> and the Summer Villages provide<sup>s</sup> municipal funding. The municipalities provide FCSS funding to Beachwave Park which is in addition to municipal funding.

? Alberta Beach pays for the insurance, utilities, building repairs and supplies, as well provides various in-kind services at the park. Alberta Beach supports a shared funding formula as this park is open to all of the surrounding communities.

Val Quentin agrees to continue to support Beachwave Park with municipal funding.

#### BOAT LAUNCH

Description:

The Alberta Beach Boat Launch is owned by the Province. Alberta Beach holds an LOC on the Boat Launch and through the LOC is responsible for the maintenance & operations.

Funding:

? Alberta Beach pays for the maintenance costs of the boat launch, as well provides various public works services. Alberta Beach is requesting a shared funding formula as this boat launch is open and used by the surrounding communities.

? The municipalities will work together to lobby the Government of Alberta for the ability to charge a user fee on the boat launch and to provide funding for maintenance. The municipalities may work towards transitioning from an LOC to a provincial park.

The municipalities agree to <sup>Participate in</sup> investigate the formation of the Ste. Anne Recreational Lake Use Committee (SARLUC) to help maintain long term sustainability of boat launches in the region.

**MUNICIPAL PARKS**

Description:

Each municipality provides parks and recreational lands within their municipal boundaries.

Funding:

Each municipality will be responsible for the municipal parks within their municipal boundaries unless otherwise identified.

**SOCIAL SERVICES**

**LIBRARY**

Description:

Alberta Beach and Val Quentin are members of the Yellowhead Regional Library and pay a Library Requisition to the Yellowhead Regional Library based on a per capita levy. In addition to the annual requisition, the municipalities provide direct annual funding to the Alberta Beach Library.

Lead Municipality:

Alberta Beach Library Board

Funding:

The per capita funding requisition for the Yellowhead Regional Library Board is determined by the YRL Board.

The Alberta Beach Library Board requests funding from the municipalities to operate the Alberta Beach Library, each municipality is responsible for their municipal funding provided to the local library. The municipalities provide FCSS funding to the Library which is in addition to municipal funding.

*Add:  
Annual  
donations to  
A.B. Aquplex  
A.B. Seniors Centre  
A.B. Museum  
for  
operations.*

? The Library is open to all residents in the municipalities and Alberta Beach is requesting the municipalities work cooperatively in determining an equitable funding formula to support the Alberta Beach Library.

? Alberta Beach provides direct annual funding and also provides insurance and in-kind services. Alberta Beach supports Lac Ste. Anne County Library Board in a per capita funding provided to the libraries and is requesting Val Quentin provide an equitable per capita funding to the library.

Alberta Beach agrees to match the per capita funding which Lac Ste. Anne County provides to the Alberta Beach library through direct annual funding and services provided. Val Quentin agrees to ~~consider~~ matching the per capita funding which Lac Ste. Anne County provides to the Alberta Beach library.

### **FCSS**

#### Description:

The Town of Onoway manages the FCSS program for Alberta Beach and Val Quentin, the municipalities transfer their provincial and 25% matching municipal FCSS funds to the Town of Onoway. The municipalities agree to <sup>participate in</sup> form a steering committee to establish a Terms of Reference for review of the FCSS funding applications.

### **EAST END BUS**

#### Description:

East End Bus Society is a cooperative effort of Lac Ste. Anne County, the Town of Onoway and Alberta Beach as well as support of 10 summer villages to provide affordable transportation for seniors and handicapped in the region.

#### Funding:

? Alberta Beach provides annual funding to East End Bus for the bus housing, coordinator wages and capital bus replacement funding. Val Quentin provides a volunteer contribution to East End Bus.

### **SENIORS HOUSING**

#### Description:

The Lac Ste. Anne Foundation provides seniors housing in the region and the municipalities provide funding through an annual requisition to the Lac Ste Anne Foundation.

### **ONOWAY REGIONAL MEDICAL CLINIC**

#### Description:

The Summer Village of Val Quentin participates in the Onoway Regional Medical Clinic.

### **OTHER SERVICES OF MUTUAL BENEFIT:**

### **LAND USE PLANNING**

Description:

Alberta Beach and Val Quentin contracts to a third party for development officer and planning services.

The municipalities have a regional Intermunicipal Development Plan with Lac Ste. Anne County which ~~expires in 2021.~~

**ECONOMIC DEVELOPMENT**

The municipalities will work together to discover and promote economic opportunities in the region.

**DISPUTE RESOLUTION**

Where not specified, dispute resolution will be in accordance with the following:

Mediation Steps:

- CAO's and administration staff meet to discuss and resolve dispute;
- ICF Committee will meet to discuss and resolve dispute;
- ICF Committee will be made up of two Councillors and one admin rep from each municipality.
  - Resolved?
    - Yes – agreement amended to reflect.
    - No – move to next step.
- Full Municipal Councils will meet to discuss and resolve dispute;
  - Resolved?
    - Yes – agreement amended to reflect.
    - No – move to next step.
- Optional Mediator - the Mediator must be mutually agreed upon. All costs for mediation to be split equally between the municipalities.
  - Resolved?
    - Yes – agreement amended to reflect.
    - No – move to next step.
- Binding arbitration with certified arbitrator within the province of Alberta. The arbitrator must be mutually agreed upon. If no agreement can be made, the municipalities will ask the province to appoint one. All costs for arbitration to be split equally between the municipalities. Arbitrator's decision to be immediately implemented by the municipalities.

**TERM OF REVIEW**

This ICF will be reviewed and amended in joint consultation at least every 5 years unless otherwise specified or as needed.

Add:  
Municipal office:

Alberta Beach provides <sup>used</sup> the municipal office council chambers for Val Quentin's monthly Council meetings, elections etc. Val Quentin agrees to make an annual donation to the Beach Wave Park & A.B. Library for the use of the council chambers & that this funding is in addition to the municipal Requisitions to the Park & Library (Amount \$1800.00 per year.)


IN WITNESS THEREOF the parties have executed this Agreement as of the 31 day of March,  
2021.

**Alberta Beach**

**Summer Village of Val Quentin**

  
Mayor

  
Mayor

  
Chief Administrative Officer

  
Chief Administrative Officer